

  
Withington C of E  
Primary School  
and Foundation Stage Unit

## School Admissions Policy – September 2016

Our indicated number for admissions is 6.

As a Voluntary Aided Primary School, the Governing Body is the Admissions Authority.

Where applications for admission exceed the number of places available the following criteria will be applied in the order set out below to decide which children to admit.

- ❖ A 'looked after child' ( 1 ) or a child who was previously looked after but immediately after being looked after became subject to an adoption( 2 ) child arrangements order (residency order) ( 3 ) or special guardianship order ( 4 ) .
  - (1) *A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. In Gloucestershire, such children are referred to as Children in Care.*
  - (2) *This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).*
  - (3) *Under the provisions of s.14 of the Children and Families Act 2014, which amend section 8 of the Children Act 1989, residence orders have now been replaced by child arrangements orders.*
  - (4) *See Section 14A of the Children Act 1989 which defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).*
  
- ❖ Children for whom only this particular school is appropriate due to an exceptional medical condition. Applications under this criterion will only be considered if they are supported at the time of application by a written statement to the Chair of Governors from the child's doctor. This must demonstrate that there is a very specific connection between the medical need and the facilities or resources of the school.
  
- ❖ Children who have a sibling attending the school and who will continue to do so when the younger child is admitted. (For this purpose, sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner as well as children who are brought together as a family by a same sex civil partnership. In every case, the child must be living in the same family unit at the same address, at the time of application).

In the event of oversubscription in any of the above criterion, places will be allocated to children with the strongest geographical claim, measured in a straight line from the o/s point of the children's home address to the o/s point in the school. The measurement will be taken using the

Local Authority's computerised measuring system, with those living closest to the school receiving highest priority.

Having applied the above, in the extremely unlikely event there is still a tie, priority will be given to the child who has the shortest journey to travel by footpath or road.

In the event that the school is oversubscribed, a waiting list will be held until the end of the first school term. The waiting list will be prioritised according to the school's oversubscription criteria.

### **Appeals**

Parents have a legal right to appeal to an independent Appeal Committee against any decision made concerning their child's admission to school. Any such appeals must be made in writing within fourteen days from the date of notification that their application was unsuccessful.

Parents will receive written notification of the result of all appeals within fourteen days of the hearing.

Parents wanting to submit an appeal should first contact the Clerk to Governors via the school for further information.

### **Admission of Summer Born Children for Reception Entry for Withington CofE Primary and Pre School**

The Governing Body of Withington CofE Primary and Pre School acknowledges the updated advice from the Department of Education that, parents/carers of "summer born" children (born between 1 April and 31 August) may request to start the Reception Class of a school a whole academic year later. The Governing Body will make a decision on behalf of Withington CofE Primary and Pre School. We follow the Local Authority process which states that parents can only apply for a Reception place at a school once and must apply for a place during the standard application process timeline for their chronological year group, stating their reasons for requesting deferred entry to the following year. The Governing Body will decide whether the deferred entry can be approved for the school.

### **Normal Admission Round**

The term 'normal admissions round' refers to all applications for admission to the main year of entry of the school i.e. Reception for Infant and Primary Schools. Applications made during the normal admissions round will be made in advance of the academic year in which the child is due to start at the new school. Children are entitled to a full-time place, however, may attend part-time

### **SEN/EHCP**

Under section 324 of the Education Act 1996 we are required to admit to the school a child with a statement of Special Educational Needs (SEN) or an Educational Health Care Plan (EHCP) that names Withington School.

### **In-Year Fair Access**

Withington School has signed up to the In-Year Fair Access Protocols held by the Local Authority. Should a vulnerable child within these protocols require a place at the school, they will take precedent over any child on the waiting list.

### **Transport**

Transport is available for any child living over three miles from their nearest school. Application for such free entitlement must be made to the Local Authority.

### **In Year Admissions**

For in-year applications the parent should apply directly to the preferred school in the first instance.